

Section 2 – Accounting Statements 2022/23 for

Buckworth Parish Council

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	5,786	5,760	<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i> Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	3,000	3,600	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	228	393	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,640	928	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	1,614	2,585	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	5,760	6,241	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	5,760	6,241	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	5,782	5,782	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

M. Bull REQUIRED

Date

03/05/2023

I confirm that these Accounting Statements were approved by this authority on this date:

27/06/23

as recorded in minute reference:

AGM 27/06/23 / 16 REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

[Signature] REQUIRED

Buckworth Parish Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

Box No.	Description	31/03/2022 £	31/03/2023 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	5786	5760				BALANCE B/F AGREES
2	Annual precept	3000	3600	600	20%	Yes	Precept Increased £600
3	Total other receipts	228	393	165	72%	Yes	Includes VAT rebate
4	Staff Costs	1640	928	-712	43%	Yes	Full time Clerk for part of year only.
5	Loan interest/capital repayments	0	0	0	0%	No	
6	Total other payments	1614	2585	971	60%	Yes	Increase in Insurance premium £182. New Laptop £289. Election Recharge £103. Rights of Way Maintenance £120.
7	Balances carried forward	5760	6241	481	8%	No	
8	Total Cash and Short Term Investments	5760	6241	481	8%	No	
9	Total Fixed Assets and Long Term Investments	5782	5782	0	0%	No	
10	Total Borrowings	0	0	0	0%	No	

This report is intended as a guide to the variances you may need to explain. The specific requirements vary between external auditors so please check the requirements shown on the pro forma provided to your council

Please note a breakdown of approved reserves will also be required if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)

Buckworth Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/03/2023			
	Cash in Hand 01/04/2022			5,760.40
	ADD Receipts 01/04/2022 - 31/03/2023			3,993.36
				9,753.76
	SUBTRACT Payments 01/04/2022 - 31/03/2023			3,512.74
A	Cash in Hand 31/03/2023 (per Cash Book)			6,241.02
	Cash in hand per Bank Statements			
	Petty Cash	31/03/2023	0.00	
	Unity Bank	31/03/2023	6,241.02	
	Community Account	31/03/2023	0.00	
	Business Premium Account	31/03/2023	0.00	
				6,241.02
	Less unrepresented payments			
				6,241.02
	Plus unrepresented receipts			
B	Adjusted Bank Balance			6,241.02
	A = B Checks out OK			



Customer: Buckworth Parish Council

Account: 60-83-01 20430511

Statement 40 from 05 Mar 2023 to 31 Mar 2023

Date	Description	Serial No	Debits	Credits	Balance
05Mar2023	Brought forward balance			6,516.02	6,516.02
09Mar2023	B/P to: Mr RW Warrener		(80.00)		6,436.02
09Mar2023	B/P to: Mr RW Warrener		(120.00)		6,316.02
09Mar2023	B/P to: Cambs ACRE		(57.00)		6,259.02
31Mar2023	Service Charge		(18.00)		6,241.02

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