



Chairman: Mike Bull
Address: 3 New Cottages,
Barham Road
Buckworth
PE28 5AN
Email: chair.buckworthpc@gmail.com

Clerk: Florence Bull
Address: 3 New Cottages
Barham Road
Buckworth
PE28 5AN
Email: clerk.buckworthpc@gmail.com

Annual Meeting of Buckworth Parish Council
21st May 2024, in Buckworth Cricket Club

Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcomed to remain and observe the rest of the meeting.

Draft Minutes

AMC-210524/1	Elect a Chair	Mike Bull: Approved
AMC-210524/2	Elect a Vice Chair	Pete Waterhouse: Approved
AMC-210524/3	Confirmation of the accuracy of the minutes of the last meeting	Approved
AMC-210524/4	Review and adoption of appropriate standing orders and financial regulations	Approved – Dated 21/05/24
AMC-210524/5	Review of inventory of land and other assets	Approved
AMC-210524/6	Confirmation of arrangements for insurance cover in respect of all insurable risks	Approved
AMC-210524/7	Review of the Council's and / or staff subscriptions to other bodies	Approved - Capalc
AMC-210524/8	Review of the Council's complaints procedure	Prepare a procedure and put one in place for next year
AMC-210524/9	Review of the Council's policies, procedures and practices in respect of it's obligations under freedom of information and data protection legislation (<i>see also standing orders 11,20 and 21</i>)	Prepare a procedure and put one in place for next year
AMC-210524/10	Review of the Council's policy for dealing with the press/media	Prepare a procedure and put one in place for next year
AMC-210524/11	Review of the Council's employment policies and procedures	Prepare a procedure and put one in place for next year



Buckworth Parish Council

Chairman: Mike Bull
Address: 3 New Cottages,
Barham Road
Buckworth
PE28 5AN
Email: chair.buckworthpc@gmail.com

Clerk: Florence Bull
Address: 3 New Cottages
Barham Road
Buckworth
PE28 5AN
Email: clerk.buckworthpc@gmail.com

AMC-210524/12	Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.	Signed all okay. Notes of Publication of Annual Governance to be published for Parishioners
AMC-210524/13	Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.	All agreed. FB to publish
Dates: 2024	May 28 th (Annual Parish Meeting)	
	July 23 rd	
	Sept 17 th	
	Nov 12 th	
2025	Jan 14 th	
	Mar 18 th	
	May 13 th (Annual Meeting of the Council)	

Dated: 24th May 2024

Name: Mike Bull

Position: Chair

Signature: