



Chairman: Mike Bull
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Meeting of Buckworth Parish Council
23rd July 2024, in Buckworth Cricket Club

Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcomed to remain and observe the rest of the meeting.

Drafted Minutes

230724/01	To record apologies for absence	None
230724/02	Members declaration of interests	None
230724/03	To sign and approve minutes of meeting: 21st May 2024	Done
230724/04	To receive district and/or county councillors reports	None
230724/05	Open forum for public participation Please note all issues to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. a) The bench on the corner of Hammerton road requires access. Trees and grassland also require attention. PC will speak with the gardener regarding required works. b) The condition of the verges on the highways require attention and cutting back. Access to the verges required for stopping for vehicle. Parishioner has contacted HDC and sent email 30 days ago awaiting response. PWW will follow this up	MB PWW
230724/06	Planning / planning applications	None
230724/07	Woolley Hill Wind Farm Bids Process Update on preparation of a process to consider future funding for village facilities. PWW Looking into	PWW



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230724/08	Maintenance of PC Assets a) Proposal to replace the old bus shelter roof. Maintenance required and quoted £1'434.00 by Cando Roofing. Update this asset to be a Village rest / Walkers rest for the village. MB to follow up on these works and book required work to be carried out. b) Quote for painting the inside of the bus shelter MB looking into this as part of the above works. c) Quote required for painting the phone box MB looking into this. Also look at the option to do ourselves.	MB
230724/09	Standing Orders: a) Equal Opportunities Policy b) Social Media Policy c) Safeguarding Policy PWW to put forward a statement of intent regarding these 3 policies	Proposal not to prepare
230724/10	Village Plan In progress	MB
230724/11	Buckworth 20mph proposal no further updates as yet	FB ongoing
230724/12	Memorial Bench Funding options to be investigated for a memorial bench to be sited in the village. In progress searching for options FB to look at Woolley windfarm again and consider possible location where to site.	FB
230724/13	Matters Arising: a) Grit bins: Grit requires attention as unusable due to hardness. Update required PB PB has updated the online reporting portal tool, awaiting response. PB to also look into removal of hardened grit and replenishment of new ready for winter. One grit bin on Hammerton road is damaged and requires replacing. b) Planting to Anglia Water Pumping Station. FB to contact Anglian water to replant around the pumping station by the Old Rectory and also regarding what is happening with the temporary fence on Hammerton Road c) New additional Parish Councillor Leave as advertised for any applications. d) Following Councillor training Email addresses to be.gov.uk Councillors all agreed this is best practice and transition to .gov.uk email addresses. FB carried out online training for the process of transition to .gov.uk. FB to work through this and update Councillors. Ongoing process	PB FB FB PWW/ FB



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e)	20mph survey comments to be reviewed and discussed and added to the next meeting FB to add items to the next agenda to be discussed.	FB
f)	Discuss email received from a Parishioner on our views of static Caravans. FB/MB/PWW/PB discussed and FB to carry out response.	MB/PWW/FB/ PB
g)	Discuss and agree Parish Council Newsletter. All agreed. Article from PC- BCC- Church. FB to put together the newsletter and distribute.	MB/PWW/FB/ PB
h)	Discuss Parish Council online training for PWW /PB. PWW / PB to have required formal PC training in line with the other councillors. Online training to be scheduled.	MB/PWW/FB/ PB
230724/14	Finance:	FB
a)	To approve bank reconciliation up to June 2024	Done
b)	Income. Received £57.34 for tax rebate from HMRC.	
c)	Propose donation for 2024 poppy appeal, minimum donation £20. Discuss changing this	MB/PWW/FB/ PB
d)	Propose to pay BCC for club hire of the hall for meetings carried out. Suggested amount £10ph-8 meetings each meeting 1.5hrs. Total £120. Discussion was to revert back to having meetings in the Church in the summer and meetings in the club in the winter and split funds between the 2 groups. Cost to be agreed next meeting. September meeting will be held in the Church.	FB
e)	Stationary purchased for PC: Paper / Ink cartridges / Envelopes Invoices to be re-imbursed	FB
f)	Data protection renewal reminder due 05/08/24. Annual fee £40.00 Councillors agreed this payment	FB
230724/15	Diary Dates: Next meeting is 17th Sept 2024. This meeting will be held in All Saints Church on Church Road.	FB

*** To be signed at the next meeting upon approval and acceptance for publishing

Dated:

Name:

Position:

Signature: