



Chairman: Mike Bull
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Meeting of Buckworth Parish Council
to take place at 7:30 on **12th November 2024** in Buckworth Cricket Club

Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcomed to remain and observe the rest of the meeting.

AGENDA

121124/01	To record apologies for absence	
121124/02	Members declaration of interests	
121124/03	To sign and approve minutes of meeting: 17th September 2024	
121124/04	To receive district and/or county councillors reports None	
121124/05	Open forum for public participation Please note all issues to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.	
121124/06	Planning / planning applications None	
121124/07	Woolley Hill Wind Farm Bids Process Update on preparation of a application to consider future funding for village facilities. <ol style="list-style-type: none">1. Flashing speed limit signs into the village2. Access to bench on corner Hammerton Road3. PC Laptop4. Dog Poo Bin5. Village Seating6. Remembrance Figures	PWW FB



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121124/08	PC Assets a) Approve purchase Bench for Bus Shelter @ £439. Balmoral / Cambridge / Henley b) Approve ordinance survey map for Bus Shelter : Scale 1:25000 Central location Buckworth in Frame @ circa £350.00. c) Approve the improvement of access to the Bus Shelter by installing stepped paving slabs @£150.00. d) Approve purchase replacement grit box @ £150.00.	MB
121124/09	Standing Orders Approve these 3 policies 1. Equal Opportunities Policy 2. Social Media Policy 3. Safeguarding Policy	PWW
121124/10	.Gov.uk domain email addresses and website official requirement To be discussed and decision needs to be made to proceed on a) email and website. Costs circa £60 p/a with one off payment of circa £50 + vat set up fees. b) email only. Circa £24 p/a + vat per account. Cabinet office funding grant available £100.	FB
121124/11	Village Plan Proposal to outsource and quotations to be sourced Update required	MB
121124/12	Buckworth 20mph proposal FB to update	FB
121124/13	New additional Parish Councillor's Vacancy is still advertised PB has resigned as Parish Councillor 06/11/24.	FB
121124/14	Parish Council Newsletter Edition 2 November published.	FB
121124/15	Matters Arising: a) Grit bins: Update on replenishment ready for winter b) 20mph survey comments to be reviewed o The edges of the tarmac in some places are like razors enough to rip a tyre. Can the Parish discuss and is there money from HDC or Cambridge CC to build tarmac passing places on the way to Brickyard Farm?	



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c)	School bus pick up point.	FB
121124/16	Finance:	FB
a)	Approve bank reconciliation up to October 2024	
b)	Approve Asset Replacement Plan 2025-2026	
c)	Approve Precept including Maintenance 2025-2026	
121124/17	Diary Dates: Next meeting is 14 th January 2025.	FB

Balmoral



Henley



Cambridge



Asset Replacement Cost Plan 2025 - 2026

	Qty	Rate	Sub-Total		
Replace Parish Notice Board				£	1,650.00
New Notice Board	1	£ 1,500.00	£ 1,500.00		
Supports	1	£ 150.00	£ 150.00		
Replace Rights of Way Board				£	1,650.00
New Rights of Way Notice Board	1	£ 1,500.00	£ 1,500.00		
Supports	1	£ 150.00	£ 150.00		
Repurpose Phone Box				£	900.00
Minor repair & Deep clean and Paint	1	£ 800.00	£ 800.00		
Internal Framing	1	£ 100.00	£ 100.00		
Total				£	4,200.00
Brought forward from 01/04/25				£	4,284.00
Reserves for future projects				£	84.00
PC Laptop					
Dog Poo Bin					
Village Seating					
Remembrance Figures					
Speed Warning Sign					

Buckworth Parish Council - Precept 2025-26

Date 12 November 2024

Status

Signed

Cost Centre	Payments	Previous Agreed for Year 2024-2025	Total for Year 2025-2026	Notes
7	Staff Salary	£ -	£ -	Remain as zero. Flo to be trained as Clerk
8	Insurance	£ 400.00	£ 300.00	
9	Maintenance	£ -	£ 1,066.00	From Maintenance
9	Grass Cutting	£ 1,980.00	£ 1,800.00	12 cuts @ £140 = £1680 Trees etc £120
10	Office & Election Expenses	£ 300.00	£ 539.98	Scribe £200.00 Website £100.00 Stationary £100.00 Microsoft Office £59.99 McAfee Anti-Virus £79.99
11	Rent for Meeting	£ 100.00	£ 150.00	10 x 1.5 hr meetings @ £10/hr
12	Membership Subs	£ 200.00	£ 200.00	CAPALC.
13	Training	£ 200.00	£ 300.00	Flo clerk training SLCC : ILCA & FILCA @ £150 each
14	Right of Way Maintenance	£ 120.00	£ -	
15	Section 137 Grant Exp	£ 300.00	£ 1,300.00	£300 Miscellaneous, Christmas Tree, RBL. £250 Towards Asset Replacement Reserves £750 Friend of Buckworth All Saints Church donation maintaining grounds.
16	HMRC VAT	£ -	£ -	Zero, see Cost Centre 7
17	Audit	£ 100.00	£ 100.00	
18	Bank Charges	£ 80.00	£ 72.00	
19	Information Commissioners Office	£ 40.00	£ 40.00	
		£ 3,820.00	£ 5,867.98	

Brought Forward from Reserves	£ -	£ 1,000.00	To offset and lessen the impact of Precept increase via £250 Towards Asset Replacement Reserves & £750 Friend of Buckworth All Saints Church donation maintaining grounds.
CCC Highways Service	£ 228.43	£ 228.43	
VAT Reclaim	£ -	£ 303.53	
	£ 228.43	£ 1,531.96	

Total	£ 3,591.57	£ 4,336.02
rounding	£ 8.43	-£ 0.02
Proposed Precept	£ 3,600.00	£ 4,336.00

Previous precept	£ 3,600.00
Increase in Precept	£ 736.00
Percentage Increase in Precept	20%

Maintenance 2025-2026

Description	Scope	Full Budget	Qty	Year Total
3 Picnic Benches	Clean and Paint Bi-Annually	£ 400.00	0.5	£ 200.00
Bus Shelter & Bench	Clean and Paint Bi-Annually	£ 500.00	0.5	£ 250.00
Defibrulator	Replace Consumables	£ 100.00	1.0	£ 100.00
Flower Tubs	Clean and Paint Three yearly	£ 200.00	0.3	£ 66.00
Jubilee Tree Frame	Maintain if required	£ -	1.0	£ -
Parish Notice Board	Clean and Paint Bi-Annually	£ 200.00	0.5	£ 100.00
Rights of Way Notice Board	Clean and Paint Bi-Annually	£ 200.00	0.5	£ 100.00
Seat	Clean and Paint Bi-Annually	£ 100.00	0.5	£ 50.00
Telephone Box	Clean and Paint Bi-Annually	£ 300.00	0.5	£ 150.00
Village Sign	Clean and Paint Annually	£ 100.00	0.5	£ 50.00
	Total	£ 2,100.00		£ 1,066.00