



Chairman: Mike Bull  
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**Annual Meeting of Buckworth Parish Council**  
**28<sup>th</sup> May 2025**, in All Saints Church

Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcomed to remain and observe the rest of the meeting.

**Minutes**

AM-280525/1	Elect a Chair	Mike
AM-280525/2	Elect a Vice Chair	Pete
AM-280525/3	Confirmation of the accuracy of the minutes of the last meeting	All Agreed MB PWW FB
AM-280525/4	Review and adoption of appropriate standing orders and financial regulations <b>Cavate thorough review next year</b>	All Agreed MB PWW FB
AM-280525/5	Review of inventory of land and other assets	All Agreed accepting MB PWW FB
AM-280525/6	Confirmation of arrangements for insurance cover in respect of all insurable risks	Reviewed and all agreed okay in accordance MB PWW FB
AM-280525/7	Review of the Council's and / or staff subscriptions to other bodies Only subscriptions is CAPALC	All Agreed MB PWW FB
AM-280525/8	Review of the Council's complaints procedure <b>Over course of next 12 month we should require one.</b>	All Agreed MB PWW FB
AM-280525/9	Review of the Council's policies, procedures and practices in respect of it's obligations under freedom of information and data protection legislation ( <i>see also standing orders 11,20 and 21</i> )	All Agreed MB PWW FB



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	<b>We subscribe to the office of commissioner and suggestion we propose adopt the ICO procedure.</b>	
AGM-280525/10	Review of the Council's policy for dealing with the press/media <b>Adopt the procedure from last year</b>	All Agreed MB PWW FB
AGM-280525/11	Review of the Council's employment policies and procedures	
AGM-280525/12	Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence. <b>FB to send copy of out expenditure</b>	All reviewed and all accepted Agreed MB PWW FB
AGM-280525/13	Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council. <b>Date to be published all set</b>	All Agreed MB PWW FB