



Chairman: Mike Bull  
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Clerk: Florence Bull  
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**Annual Meeting of Buckworth Parish Council**  
**19<sup>th</sup> May 2026, 19.30pm** in All Saints Church

Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcomed to remain and observe the rest of the meeting.

**Minutes**

Meeting Attendance: Mike Bull, Flo Bull, Simon Towler, Neil Hateley, Peter Waterhouse.

AMC-190526/1	Elect a Chair Michael Bull	Proposed PW Seconded NH
AMC-190526/2	Elect a Vice Chair Neil Hateley	Proposed MB Seconded ST
AMC-190526/3	Confirmation of the accuracy of the minutes of the last meeting 28 <sup>th</sup> May 2025	Approved & signed
AMC-190526/4	Review and adoption of appropriate standing orders and financial regulations Adopt the standing orders for May 2024 for both <b>Adopt revised version for next year</b>	Agreed
AMC-190526/5	Review of inventory of land and other assets <b>Printed list read out to the councillors</b>	Signed & dated
AMC-190526/6	Confirmation of arrangements for insurance cover in respect of all insurable risks <b>Reviewed by the Councillors</b> <b>Policy number: YLL/2720929083</b>	Approved
AMC-190526/7	Review of the Council's and / or staff subscriptions to other bodies <b>Only subscriptions is CAPALC</b>	Approved and to continue
AMC-190526/8	Review of the Council's complaints procedure <b>NH has put together the complaints and Clerk will review and adopt at the next PC meeting.</b>	All agreed



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AMC-190526/9	Review of the Council’s policies, procedures and practices in respect of their obligations under freedom of information and data protection legislation ( <i>see also standing orders 11,20 and 21</i> ) <b>Adopt the ICO procedure 27<sup>th</sup> November 2012 v.10</b>	Approved
AMC-190526/10	Review of the Council’s policy for dealing with the press/media <b>Adopt paperwork to state Press not only media Dated 21<sup>st</sup> May 2024.</b> <b>Adopt and confirm at the next meeting.</b>	All agreed
AMC-190526/11	Review of Council’s employment policies and procedures <b>Add to agenda for the next meeting to put in place employment policies, Clerk requires a contract and add also Contractor’s procedure.</b>	All Agreed
AMC-190526/12	Review of the Council’s expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence. <b>Chair read through all documentation and Clerk cross checked, Clerk and Chair signed all documentation.</b> <b>To be added to the website.</b>	All agreed
AMC-190526/13	Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council. <b>Proposed by the Clerk</b>	All agreed

To approve at the next Annual Meeting of the Council ( May 2027 )

Print Name .....

Sign .....

Dated .....